ACCOUNTANT I
Rockland County Department of Social Services

The Rockland County Department of Social Services is currently looking to hire an Accountant I. The work involves technical accounting and auditing work of a moderately complex nature which involves a responsibility for the performance of municipal accounting functions and the supervision of the clerical maintenance and audit of certain financial records.

The successful candidate will have good knowledge of accounting theory, principles, system and techniques particularly as they relate to municipal accounting; working knowledge of office terminology, procedures and equipment in jurisdictions where required; working knowledge of Excel; ability to maintain comprehensive accounting records and to prepare financial statements and reports; ability to carry out complex oral and written instructions.

**Minimum Qualifications:** A Bachelor's degree or higher which included or was supplemented by twenty-four (24) credit hours of college-level accounting courses, and one (1) year of accounting experience.

A provisional appointment would be made requiring the candidate to take a civil service examination.

Candidates must be legal residents of Rockland County.

Interested candidates should submit a resume by July 31, 2020 to RocklandDSSPersonnel@dfa.state.ny.us

EOE, M/ F