

# The Legislature of Rockland County



ILAN S. SCHOENBERGER  
LEGISLATOR, DISTRICT 4  
PLANNING AND PUBLIC WORKS, CHAIR

**AGENDA**  
**PLANNING & PUBLIC WORKS COMMITTEE**  
**TUESDAY, DECEMBER 10, 2013**  
**7:00 P.M.**

- **ROLL CALL**
  - **ADOPTION OF MINUTES OF 11/26/13**
1. **REFERRAL NO. 9323** APPROVING AN AMENDMENT TO AN AGREEMENT IN EXCESS OF \$100,000 WITH PA CONSULTING GROUP, INC. FOR AN ADDITIONAL AMOUNT OF \$25,000 FOR A TOTAL CONTRACT SUM NOT TO EXCEED \$224,300 FOR CONSULTING SERVICES TO SELECT A PATIENT INFORMATION SOFTWARE AND ELECTRONIC MEDICAL RECORDS SYSTEM UNDER RFP-RC-09-019 FOR THE PERIOD FROM FEBRUARY 1, 2013 THROUGH DECEMBER 31, 2013 AND AUTHORIZING ITS EXECUTION BY THE COUNTY EXECUTIVE FOR CAPITAL PROJECT 4443 [DEPARTMENT OF GENERAL SERVICES] (\$224,300) **(GERALD WALSH, COMMISSIONER OF DGS-PURCHASING)**
  2. **REFERRAL NO. 6394** **DISCUSSION ITEM:** UPDATE ON THE NEW HEMPSTEAD ROAD PROJECT **(HON. ILAN S. SCHOENBERGER, LEGISLATURE)**

"The Rockland County Legislature is committed to full compliance with the Americans with Disabilities Act. To that end, the Legislature is committed to creating an accessible environment for all. To request accommodations that you may require, please call Damaris Alvarez at 845-638-5248 (845-708-7899 for TTY/TDD). Please request these accommodations three (3) days in advance so that we can seek to meet your needs."

LEGISLATIVE REFERRAL INFORMATIONAL FORM

9323

Date: 12/2/13  
 To: Clerk to the Legislature  
 From: Office of the County Executive  
 Re: DL#: 2013-04816  
 Department Head: Gerry Walsh  
 Title: Commissioner  
 Department: DGS-PURCHASING  
 No. 2100

Title of Referral: DRAFT RESOLUTION APPROVING AN AMENDMENT TO AN AGREEMENT IN EXCESS OF \$100,000 WITH PA CONSULTING GROUP, INC. FOR AN ADDITIONAL AMOUNT OF \$25,000 FOR A TOTAL CONTRACT SUM NOT TO EXCEED \$224,300 FOR CONSULTING SERVICES TO SELECT A PATIENT INFORMATION SOFTWARE AND ELECTRONIC MEDICAL RECORDS SYSTEM UNDER RFP-RC-09-019 FOR THE PERIOD FROM FEBRUARY 1, 2013, THROUGH DECEMBER 31, 2013 AND AUTHORIZING ITS EXECUTION BY THE COUNTY EXECUTIVE FOR CAPITAL PROJECT 4443 [DEPARTMENT OF GENERAL SERVICES] (\$224,300)

Comments:

12/3/13  
PPW / B+H

ROCKLAND COUNTY LEGISLATURE  
 2013 NOV 02 P 12:09  
 OFFICE OF THE CLERK

To be completed by Legislature  
 Date Received: 12/2/13

Accepted  
 Rejected  
 Date Accepted/Rejected: 12/3/13

- Reason for Rejection
- Executive Branch information missing or incomplete
  - Department of Law information missing or incomplete
  - Department of Budget/Department of Finance information missing or incomplete
  - Department of Personnel information missing or incomplete
  - Other - Explanation

Why is this funding Request coming at end of contract

The following representations are made to the Legislature in support of the draft resolution.

**Office of the County Executive:**

- See attached memorandum outlining the proposal from Commissioner/Dept. Head
- Proposal has been evaluated by and approved for submittal by the County Executive

Signature  
Title  
Date

CAV  
COUNTY EXECUTIVE  
11/26/13

**Department of Law:**

Proper and legal as submitted

Signature  
Title  
Date

[Signature]  
COUNTY ATTORNEY  
11/29/13

**Department of Budget/Department of Finance:**

- See attached financial impact statement from Commissioner
- Total appropriation requested current budget year \_\_\_\_\_
- Proposed action is within constraints of current budget
- Project annual impact this action in future years \_\_\_\_\_
- Proposed action is subject to funding in subsequent years
- No financial impact
- Other Funded from Capital Project # 4443

Signature  
Title  
Date

[Signature]  
Commissioner of Finance  
11/21/13

**Department of Personnel:**

- Position(s) being created/reclassified in accordance with New York State Civil Service Law
- Position(s) being abolished in accordance with New York State Civil Service Law
- See attached for additional information
- Not applicable (i.e., no personnel actions included in referral)

Signature  
Title  
Date

[Signature]  
Commissioner of Personnel  
11/25/13

Introduced by:

**DRAFT**

Referral No

**RESOLUTION NO.            OF 2010  
APPROVING AN AMENDMENT TO AN AGREEMENT  
IN EXCESS OF \$100,000 WITH  
PA CONSULTING GROUP, INC.  
FOR AN ADDITIONAL AMOUNT OF \$25,000  
FOR A TOTAL CONTRACT SUM NOT TO EXCEED \$224,300  
FOR CONSULTING SERVICES TO SELECT A PATIENT INFORMATION  
SOFTWARE AND ELECTRONIC MEDICAL RECORDS SYSTEM UNDER  
RFP-RC-09-019 FOR THE PERIOD  
FROM FEBRUARY 1, 2013 THROUGH DECEMBER 31, 2013  
AND AUTHORIZING ITS EXECUTION BY THE  
COUNTY EXECUTIVE  
FOR CAPITAL PROJECT 4443  
[DEPARTMENT OF GENERAL SERVICES]  
(\$224,300)**

WHEREAS, By Resolution No. 264. of 2001, the Legislature of Rockland County authorized the issuance of a bond in the amount of \$1,500,000 to finance the acquisition and installation of computer hardware and software for the Integrated Patient Information System (Phase I) to be used by the Departments of Hospitals, Health and Mental Health; and

WHEREAS, By Resolution No. 143 of 2004, the Legislature of Rockland County authorized the issuance of a bond in the additional amount of \$750,000 bond to finance the design and implementation of the hospital based integrated patient information system to be used by the Hospital, Health and Mental Health Departments within the County for a total amount not to exceed \$2,250,000 bonds to finance said appropriation; and

WHEREAS, By Resolution 410 of 2010, the County Executive and the Legislature of Rockland County approved an agreement in excess of \$100,000 with PA Consulting Group, Inc. for a total contract sum not to exceed \$199,300 for consulting services to select a patient information software and electronic medical records system under RFP-RC-09-019 for Capital Project 4443; and

WHEREAS, The Commissioner of General Services recommends that the County Executive and Legislature of Rockland County approve an agreement with PA Consulting Group, Inc., 10 Canal Street, Cambridge, MA 02142, for an additional amount of \$25,000 for a total contract sum not to exceed \$224,300 to provide consulting services to select a patient information software and electronic medical records system for the Department of Hospitals, Mental Health and Health from February 1, 2013 through December 31, 2013; and

# DRAFT

WHEREAS, Sufficient funding for this amended agreement exists in the 2013 Capital Budget, Capital Project Account No. 4443; and

WHEREAS, Local Law No. 18 of 1996 provides for the Legislature to approve "execution of all contracts in excess of \$100,000 entered into by the County;" and

WHEREAS, The \_\_\_\_\_ Committees of the Legislature have met, considered and approved this resolution; now therefore be it

RESOLVED, That the Legislature of Rockland County approves an agreement in excess of \$100,000 with PA Consulting Group, Inc., 10 Canal Street, Cambridge, MA 02142, for an additional amount of \$25,000 for a total contract sum not to exceed \$224,300 to provide consulting services to select a patient information software and electronic medical records system from February 1, 2013 through December 31, 2013 and authorizes its execution by the County Executive, subject to the approval of the County Attorney; and be it further

RESOLVED, That sufficient funding for this amended agreement exists in the 2013 Capital Budget, Capital Project Account No. 4443.

TS:lo  
2013-04816  
11/20/13

**From:** Denis Troy  
**To:** Arterburn, Virginia  
**CC:** Caunitz, Richard; O'Dell, Laura; Simeti, Thomas; Walsh, Gerry  
**Date:** 11/27/2013 4:15 PM  
**Subject:** Re: DCE-200 - PA Consulting

Virginia

The DCE-200 is for an additional \$25,000 from Capital Project #4443 for PA Consulting for the Electronic Health Record Project. The time frame was extended due to an additional vendor (Lintech) being brought in for further analysis of their product and drill down on the Hospital's (and Nursing Home) requirements for possible purchase of this software. The contract negotiations with the 2 finalists (GE and eCW) also was extended as were the final negotiations with the chosen vendor - EclinicalWorks. The participation by PA Consulting (Nilesh Chandra) was critical during this phase of the project so the extension was necessary and the bill should be paid per agreement by myself, Rich Caunitz and Gerry Walsh.

Thanks  
 Denis

Denis M. Troy, PMP  
 Rockland County  
 Assistant Director of MIS - Applications Development  
 Pomona Office - 845- 364- 2731  
 Cell - 845- 548-4142

>>> Virginia Arterburn 11/27/2013 1:57 PM >>>  
 Good Afternoon Denis,

Tom Simeti asked that I contact you with regard to the DCE-200 for PA Consulting.

Would you be kind enough to prepare a simple memo (consistent with your 11/13/13 e-mail) to support the request for the contract amendment.

Thank you,

Virginia (Ginger) Arterburn  
 Litigation Specialist  
 County of Rockland  
 Department of Law  
 11 New Hempstead Road  
 New City, NY 10956  
 Direct Dial: (845) 638-5101  
 Fax: (845) 638-5676

NOTICE: THIS MESSAGE IS INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL, AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, forwarding, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender immediately by e-mail or telephone, and delete the original message immediately.

Thank you.

# DCE-200

## CONTRACT REQUEST FORM FOR EXTENSION OR AMENDMENT TO EXISTING CONTRACT

DEPARTMENT HEAD SHALL: (1) UTILIZE THIS FORM **ONLY** FOR CONTRACT **EXTENSION OR AMENDMENT** REQUESTS AND CREATE IT AS A "WORD" DOCUMENT. (2) ADDRESS A CONTRACT-REQUEST LETTER TO BOTH THE COUNTY EXECUTIVE AND THE DIRECTOR OF PURCHASING. (3) **SCAN** AND ATTACH THE CONTRACT REQUEST LETTER, WITH ALL NECESSARY BACK-UP INFORMATION (4) SAVE ALL DOCUMENTS (DCE200 AND BACK-UP) UNDER THE DEPARTMENT'S "G" DRIVE, UNDER DEPARTMENT'S ESTABLISHED "CONTRACT" FOLDER, IDENTIFIED BY: VENDOR'S NAME [BACK-UP SHALL INCLUDE, BUT IS NOT LIMITED TO: SCHEDULE "A", ANY REQUIRED CERTIFICATIONS AND INSURANCE FORMS]. (5) **TRANSMIT ALL VIA EMAIL ONLY** TO THE SPECIAL EMAIL ADDRESS: **DCE-PURCH.** (6) AFTER PURCHASING'S REVIEW AND APPROVAL, IT WILL TRANSMIT ALL THE DOCUMENTS VIA EMAIL, TO EMAIL ADDRESS **DCE-FIN** (7) FINANCE WILL REVIEW TO VERIFY THAT PROPER FUNDING EXISTS TO SUPPORT THE REQUEST AND THEN IT WILL TRANSMIT, VIA EMAIL, ALL THE DOCUMENTS (DCE 100 OR 200 AND BACK-UP) TO **DCE-CE** FOR FINAL APPROVAL AND REFERRAL TO THE LAW DEPARTMENT AT EMAIL ADDRESS **DCE-LAW** FOR CONTRACT PREPARATION.

LAW MANAGER NO: \* \_\_\_\_\_  
 (\*entry to be made by Law Dept.)

[1] **DEPARTMENT DGS** DEPARTMENT # MIS  
 REPRESENTATIVE [PROJECT MANAGER] DENIS TROY TEL# 364-2731 FAX # 364-2014 EMAIL troyd@co.rockland.ny.us  
 AGENCY/ORG CODE 2300 OBJECT OF EXPENSE \_\_\_\_\_ COMMODITY CODE \_\_\_\_\_  
 CAPITAL BUDGET  OPERATING BUDGET BID # \_\_\_\_\_ RFP # RFP-RC-09-019  
 MANDATED SERVICES:  NO  YES, If yes, indicate statutory authority: \* \_\_\_\_\_  
 (\*REQUIRED)

RESOLUTION NUMBER FUNDING /APPROVING THIS CONTRACT: RES. # \_\_\_\_\_  
 FUNDS FOR THIS CONTRACT ARE PROVIDED IN THE FY 2013 BUDGET, LINE ITEM#4443  
 % OF COUNTY'S FINANCIAL PARTICIPATION IN TOTAL COST 100%  
 REQUISITION # \_\_\_\_\_

[2] **LEGAL NAME OF AGENCY/CONSULTANT/CONTRACTOR** PA CONSULTING  
 ADDRESS: 10 CANAL PARK 4TH FLOOR CAMBRIDGE MA 02141  
 CONTACT PERSON: CHRIS STEEL TEL #: 617-225-2700 \*EMAIL: PACONSULTING.COM  
 (\*required)  
 SIGNATORY AND TITLE: MANAGING PARTNER SS# OR FED.ID# \_\_\_\_\_  
 PURPOSE OF CONTRACT: EXTENSION OF ELECTRONIC HEALTH RECORDS PROJECT

[3] **TYPE OF AGREEMENT: (CHECK AND FILL IN ALL APPLICABLE DESCRIPTIONS)**  
 EXTENSION OR  AMENDMENT OF CONTRACT # \_\_\_\_\_ \*SECTION 4(B) MUST ALSO BE COMPLETED  
 EXTENSION OF TERM (CONTRACT PERIOD) ONLY  AMENDMENT OF CONTRACT LANGUAGE  
 AMENDMENT OF AMOUNT  AMENDMENT TO SCOPE OF WORK  
 AMENDMENT IN CONTRACT DELIVERABLES  
 CONSULTANT  CONTRACTOR  LEASE  GRANT  AGENCY  INTERMUNICIPAL  LICENSE  M.O.U

[4] A. **TERM OF REQUESTED AMENDMENT** 2/13 TO 12/31/13

[4] B. **LIST PREVIOUS AGREEMENT DATES:**  
 DATE OF ORIGINAL AGREEMENT: \_\_\_\_\_ TO \_\_\_\_\_  
 DATE(S) OF AMENDMENT(S): \_\_\_\_\_ TO \_\_\_\_\_  
 \_\_\_\_\_ TO \_\_\_\_\_  
 \_\_\_\_\_ TO \_\_\_\_\_

[5] **PAYMENT SCHEDULE:** ORIGINAL CONTRACT AMOUNT : \$199,000.00  
**TOTAL** AMOUNTS ADDED IN PRIOR AMENDMENTS (IF ANY) \$0  
 ADDITIONAL AMOUNTS ADDED AT THIS TIME (IF APPLICABLE): \$25,000.00  
**TOTAL** CONTRACT AMOUNT NOT TO EXCEED: \$224,000.00  
 HOURLY RATE: \$N/A (IF APPLICABLE)  
 NO (\$) DOLLAR EXPENDITURE; ENCUMBRANCE TO BE MADE BY PURCHASE ORDER (IF APPLICABLE)

[6] **SERVICES:**  
 (ATTACH A "SCHEDULE A" DETAILING ALL SERVICES THAT AGENCY/CONSULTANT/CONTRACTOR SHALL PERFORM)  
 NOTE: OTHER SCHEDULES MAY BE REQUIRED (INCLUDING, BUT NOT LIMITED TO APPLICABLE COST OR FEE SCHEDULE)

[7] **INSURANCE - BOX 7(A) MUST BE CHECKED AND SECTION ACCURATELY COMPLETED BEFORE FORM MAY BE AUTHORIZED BY DEPT.**  
 (A)  ALL REQUIRED INSURANCE CERTIFICATES TO BE MAINTAINED BY THE DEPARTMENT HAVE BEEN RECEIVED, AND COPIES ATTACHED HERETO. (NOT APPLICABLE TO PUBLIC WORK CONTRACTS)  
 (1)  WORKERS COMPENSATION REQUIRED (CERTIFICATE RECEIVED AND ATTACHED AS PER 7(A))  
 (2)  WORKERS COMPENSATION **NOT** REQUIRED, (\*SECTION 7A (2)(a) **MUST ALSO BE COMPLETED**)  
 a.  A SIGNED, DATED EXEMPTION CERTIFICATE ISSUED TO CONTRACTOR/CONSULTANT FOR COR EXEMPTION CERTIFICATE NUMBER: \_\_\_\_\_ \*\*  
 (\*\*NUMBER MUST BE CONFIRMED BY DEPARTMENT FROM: [WWW.WC.BSTATE.NY.US](http://WWW.WC.BSTATE.NY.US) AND INDICATED ABOVE)

THE DEPARTMENT HEAD/REPRESENTATIVE WHO TRANSMITS THIS FORM REPRESENTS TO THE COUNTY EXECUTIVE THAT:

- ALL NECESSARY INSURANCE CERTIFICATES AND REQUIREMENTS HAVE BEEN VERIFIED AND RECEIVED
- IF AGENCY/CONSULTANT/CONTRACTOR NEEDS VACCINES, TESTS OR X-RAYS THE DEPARTMENT HAS RECEIVED EVIDENCE OF THEM.
- IF CONTRACT IS OVER \$10,000, THEN ORIGINAL AFFIDAVIT OF DISCLOSURE IS BEING FILED WITH CLERK TO THE LEGISLATURE OR AFFIDAVIT OF DISCLOSURE FOR CURRENT YEAR WAS PREVIOUSLY FILED WITH CLERK.

DEPARTMENT HEAD: TRANSMITTAL OF THIS FORM, VIA EMAIL, SHALL CONSTITUTE APPROVAL

PURCHASING DIRECTOR: TRANSMITTAL OF THIS FORM, VIA EMAIL, SHALL CONSTITUTE APPROVAL

COMMISSIONER OF FINANCE: TRANSMITTAL OF THIS FORM, VIA EMAIL, SHALL CONSTITUTE APPROVAL