



STATE UNIVERSITY OF NEW YORK

Position Announcement

Position: Maintenance Mechanic I (Civil Service Grade 55 – 40 Hours/Week)

DISTINGUISHING FEATURES OF THE CLASS: This is skilled mechanical work in one or more trade areas involving the maintenance of buildings and their appurtenances, public works structures, various types of machinery and mechanical assemblies and automotive. Assignments may be made to other trade skill fields requiring less proficiency depending on agency needs. The work is performed under the general supervision of a higher-level mechanic and/or supervisor, and occasional work guidance may be provided to a small number of assistants and helpers. Employees in this class may be on call at times other than their regularly scheduled hours. Does related work as required.

TYPICAL WORK ACTIVITIES:

Performs a wide variety of journeyman-level duties in the maintenance and minor construction of buildings and appurtenances, public works structures and equipment, automotive and other motorized or mechanical equipment repair;
Performs diagnostic testing and trouble shoots problems;
Confers with supervisors on maintenance, repair, construction and operational needs;
Requisitions materials applicable to trade skill (e.g. automotive parts, mechanical equipment, carpentry or electrical supplies);
Maintains supplies, tools and shop area;
Maintains records and prepares routine reports;
May perform semi-skilled maintenance work in other craft fields; May perform duties such as grounds work, cleaning, snow and ice removal on an emergency basis or as assigned;
May operate trucks, commercial-size motor vehicles or heavy equipment appropriate to the trade area and maintenance assignment.*

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of the practices, tools, terminology and safety precautions of the trade or trades in which employed; skill in the use of tools of the trade; ability to work from specifications and to follow through from sketches and oral instructions; ability to provide work guidance to helpers.

Minimum

Qualifications: Five (5) years of construction and/or maintenance experience in one or more of the trade skills listed below. (Time spent as a Laborer or Trade Helper will not be considered qualifying).

NOTE: High school, vocational training, technical school training, or formal apprenticeship training in a trade skill may be substituted for the required experience on a year-for-year basis.

TRADE SKILLS: **Air conditioning Automotive maintenance & repair Carpentry Electrical Electric & electronic circuitry Electric motor generator or component repair Masonry Mechanical Painting Plumbing Pumps & compressors maintenance Heating & repair Heating, Ventilating and Air Conditioning (HVAC) Internal combustion engine repair Refrigeration Roofing Ventilation Welding *Requires the possession of a valid driver's license appropriate to the kind and size of motor vehicle to be driven.

**The trade skills listed are illustrative only to indicate specific trades which may be covered within the group of classes. Trade skills not listed may also be included under group of classes, in accordance with the level and nature of skilled mechanical work appropriate to the job class, at the discretion of the Rockland County Department of Personnel, Commissioner of Personnel.

***This reflects a retitling of Maintenance Mechanic (Group of Classes)

Promotion: Two (2) years of experience as Maintenance Mechanic I or equivalent title.

Starting

Salary: \$ 25.21 per hour

Submit Resumes to: Submit completed Civil Service Application

(PO 21 – available in the Human Resources Dept. Room 6206, Brucker Hall)

Rockland Community College

Human Resources Office

145 College Rd

Suffern, NY 10901

Application Deadline: Until Filled

Rockland Community College is an equal opportunity employer and strongly encourages applications from women, people of color, veterans and individuals with disabilities. Our mission demonstrates a strong public commitment to a diverse and inclusive campus community.