

**DEPARTMENT OF MENTAL HEALTH**

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**Michael Leitzes, MBA**  
*Commissioner*

**ROCKLAND COUNTY CHILDREN'S SPOA**

Attached is the Rockland County Single Point of Access (SPOA) Referral Form for Children with Serious Emotional Disturbance.

The goal of the Single Point of Access is to insure that all requests for services are reviewed in a timely manner, in order to help children needing assistance gain access to the level of support and individualized care appropriate to their needs.

This form is to be used to refer a child for any of the Case Management Programs for Children: (Intensive, Supportive, Home and Community Based Waiver or CAFE (Children and Families Empowered)).

This application is also needed to support referrals to Residential Treatment Facilities, Community Residences or Family Based Treatment programs. Based upon the information received and the CANS assessment (to determine the level of service needed), the SPOA Committee will finalize the level of care based on the need and availability.

Please fill out the consents completely and answer the questions to the best of your ability. (Please don't forget phone numbers, address and insurance information). We need the following documentation in support of the service being requested.

- **Most recent complete psychiatric evaluation (if a psychiatric evaluation has not yet been done, an evaluation from a social worker or psychologist can suffice in most instances).**
- **A Psychosocial Evaluation/IEP**
- **Referrals from hospitals & RTF's must include a comprehensive discharge plan.**

❖ **Please be advised that without the completed consents and the supporting documents, the SPOA Committee will be unable to process this application.**

The Rockland Single Point of Access Committee For Children meets on a weekly basis. Someone from the committee may contact you for clarification, or for additional information.

**SPOA Application or inquiries regarding the SPOA process and/or services should be sent to the attention of:**

**Dr. Susan Hoerter - Children's SPOA Coordinator @ the Rockland County Department of Mental Health. Telephone inquiries @ 845-364-2275.**